

Beale Spouses Club

PO Box 9175 • Beale AFB, CA • 95903 • bealeofficersspousesclub@gmail.com

2018 Scholarship Guidelines

Beale Spouses Club (BSC) Scholarship Eligibility:

1. Applicant must be a dependent family member of one of the following:
 - a. An active duty or reserve component military member (officer or enlisted) assigned to Beale Air Force Base or on a remote assignment with family members residing in Yuba, Sutter, Nevada, Placer, El Dorado or Butte counties.
 - b. A retired U.S. military member residing in Yuba, Sutter, Nevada, Placer, El Dorado or Butte counties.
 - c. A deceased U.S. military member. Applicant must reside in Yuba, Sutter, Nevada, Placer, El Dorado or Butte counties.
2. The applicant must be a natural-born child, legally adopted child, dependent stepchild, or a dependent spouse of a member classified in paragraph 1 and must be either:
 - a. A high school senior currently attending public, private, or parochial school, or an accredited home-school program with the intent of continuing his/her education.
 - b. A high school graduate or equivalent with the intent of continuing his/her education.
3. Applicants who accept full scholarships, full grants, or appointments to military service academies will not be eligible for this award.
4. Applicant does not have to be residing with sponsor to be eligible.
5. BSC Scholarship Committee members and their children are not eligible for BSC scholarships.
6. Previous recipients of this scholarship are ineligible.

Application Due Date:

Application packages must be postmarked no later than March 30, 2018, to be eligible for consideration. Applications should be mailed to:

Beale Spouses Club
ATTN: Scholarship Committee Chairperson
P.O. Box 9175
Beale AFB, CA 95903

There will be NO extensions to the deadline. Application packages received with a postmark after the March 30, 2018, deadline will not be considered. No exceptions.

Presentation and Payment of Awards:

Scholarship recipients will be named no later than May 15, 2018.

Awards will be paid directly to the recipient's school of choice. Awards must be used at an accredited college, university, vocational/technical or trade school for tuition, books, room, board, or other related educational fees. The verification of enrollment form must be postmarked no later than October 6, 2018. Upon receipt of verification of enrollment, the BSC will send a check to the school. Absolutely no cash monies will be given to the recipient directly from the BSC. The school will be instructed to return any amount not used for the designated purposes.

Forfeiture of Scholarship Funds:

An applicant who fails to send a verification of enrollment form postmarked no later than October 6, 2018, will forfeit the awarded funds.

Scholarship monies will be forfeited and returned to the BSC if an applicant receives an appointment to any military service academy, a full four-year ROTC scholarship, or other full four-year scholarship. A full scholarship is defined as one that covers all tuition, books, room, and board.

The Judging Committee:

The Judging Committee will consist of at least three non-biased individuals from the local educational and/or military community. The Judging Committee will evaluate and score the applications. **No BSC member will serve on the Judging Committee.**

Basis of Awards:

The Judging Committee will evaluate all applications on a non-discriminatory basis without regard to race, creed, gender, financial need, color, religion, age, ethnicity, disability, or place of national origin. The Scholarship Committee Chairperson will sanitize each application to hide the personal identification of an applicant and forward to the judges. The Scholarship Committee (consisting of BSC members) will allocate scholarship funds based on the judges' scores.

All decisions made by the Scholarship Committee are final.

Application Contents

Please return the completed application package in this order with **NO** staples:

1. Application and Applicant Agreement (forms attached)
2. Counselor / Advisor Data Sheet (high school students only) filled out by an authorized representative of your school
3. Official transcript from all high schools attended; official or unofficial college transcript(s) if applicable
4. Two letters of recommendation from those who can attest to your attributes and potential for future success. The strongest applications will include one letter from each category:
 - a. Category 1: Teacher or Counselor/Advisor/Coach
 - b. Category 2: Employer, Community Leader, or Clergy Member

******* VERY IMPORTANT *******

PLEASE DO NOT PUT YOUR NAME ON ITEMS #5 and #6. USE THE LAST 4 DIGITS OF YOUR SOCIAL SECURITY NUMBER FOR IDENTIFICATION PURPOSES ONLY. NO STAPLES.

5. **Develop a one-page resume** to consist of the following (as applicable):
 - a. Education – school attending currently, GPA, and class rank
 - b. Extracurricular activities – clubs, sports, volunteerism, work experience, hobbies
Please use the following format as a guideline for this section:
Job Title. Organization name. Dates involved. Number of hours worked per week or month. Brief description of duties/activities.
 - c. Honors/awards
6. **Essay (LIMITED TO TWO DOUBLE-SPACED PAGES):**

Please describe a cause for which you either currently volunteer or plan to volunteer in the future. Why do you donate your time and what impact do you or will you have?

Questions/Further Information:

Should you have any questions, please contact:

Ashley Burlison
BSC Scholarship Committee Chairperson
Scholarship.BOSC@gmail.com

Beale Spouses Club Guidelines for Letters of Recommendation

Each scholarship applicant must submit two letters of recommendation. The strongest applications will include one letter from *each* category:

- Category 1: Teacher or counselor
- Category 2: Employer, community leader, or clergy member

APPLICANTS: Please ensure your endorsers are aware of the following guidelines.

ENDORSER: Your recommendation letter must be returned to the applicant for inclusion in their application packet. Applications must be postmarked no later than **March 30, 2018**, to be eligible for scholarship consideration.

Please make sure letters of recommendation comply with the following requirements:

1. Please include any information that can attest to the applicant's future success and attributes, including but not limited to, the applicant's scholastic achievement, leadership, and outstanding performance in his/her extracurricular and community activities.
2. Recommendations must be typed and limited to one page in length.
3. Contact information, to include author's name, title/position, address, phone number, email, and relationship to applicant should be included. Please submit your letters on official letterhead, if possible.

Thank you for your time and effort in supporting this applicant!

**Beale Spouses Club
Fall 2018 Scholarship Application**

_____ *Dependent Child*

(Please Circle) High School Senior/First Year Attendee/Currently Attending Higher Education

_____ *Spouse*

(Please Circle) First Year Attendee/ Currently Attending Higher Education

Please type or print:

1. Applicant's name: _____

2. Applicant's last 4 of SSN: _____

3. Local Mailing Address: _____

4. Local Residence Address (if different): _____

5. E-mail Address: _____

6. Phone Number: _____

7. Sponsor's Name: _____

a. Sponsor's last 4: _____

b. Status of Sponsor: Active Duty Reserve Retired Deceased

c. Branch of Service: USAF USA USN USMC USCG

d. Relationship to Sponsor: Spouse Son Daughter

High School Senior:

9. Parents/Guardians: _____

10. Current High School: _____

11. Counselor's/Advisor's Name: _____

Telephone Number: _____ E-Mail Address: _____

12. Other Schools Attended (please include city and state): _____

Dependent Currently Attending Higher Education or First-Time Attendee:

12. High School Graduated From or Equivalent, and Year:

13. School Presently Attending (please include transcript):

14. Higher Education History (please include transcripts):

Applicant Agreement:

1. I will not be eligible to receive the award if at any time prior to enrollment in school I accept an appointment to any military service academy or receive a full four-year ROTC or other full four year scholarship. A full scholarship is defined as one that covers all tuition, books, room, and board.
2. If, for any reason, the BSC has not received a verification of enrollment form postmarked no later than October 6, 2018, or if I become ineligible as stated in item 1, I will forfeit the scholarship funds.
3. If, for any reason, I decide to enroll and/or transfer to another school, decide to discontinue attendance, or become ineligible as stated in item 1, it is my responsibility to notify the BSC in writing within 60 days.
4. I give my consent to the BSC Scholarship Committee and the Selection Committee to examine my transcripts and records. I understand this application form and supporting documents will be used only for the purpose of scholarship evaluation. Furthermore, I waive my privilege to review this application form and supporting documents once they are submitted to the BSC. (Please retain a copy for your records.)
5. I give my consent, if I am selected as a scholarship recipient, for my name, school and photo to be used for publicity by the Beale Spouses Club and Beale Air Force Base.
6. I certify that the information on this application is true and accurate to the best of my knowledge and I meet all the eligibility requirements. I agree to abide by and fulfill all the requirements. Should I not fulfill the requirements or meet my eligibility requirements, I agree to return all monies to the BSC.

Applicant's Signature: _____ Date: _____

Sponsor Agreement:

1. I certify my dependent meets the criteria to apply for this scholarship.
2. I give my consent for my dependent's (if under 18 year of age) name, school and photo to be used for publicity by the Beale Spouses Club and Beale Air Force Base.

Sponsor's Signature: _____ Date: _____

Counselor/Advisor Data Sheet

(For High School Student Applicants Only)

**Students must return this form with their application.
Applications must be postmarked no later than March 30, 2018.**

An authorized representative of the school (i.e., counselor, registrar, advisor, assistant principal, or principal) must complete this form.

Please include a copy of:

- SAT, ACT OR GRE SCORES (if available)
- TRANSCRIPT

Please transcribe the following information on this form for ease of interpretation by the Scholarship Selection Committee. **DO NOT WRITE THE STUDENT'S NAME ON THIS FORM – USE ONLY THE LAST 4 OF SSN FOR IDENTIFYING PURPOSES.**

1. Student's last 4 of SSN: _____
2. Student's Class Rank: _____ Class Size: _____
3. Percentile Rank: _____ Year of Rank: _____
4. Grade Point Average (Weighted/Unweighted): _____ / _____
5. Test Scores (ACT/SAT/Unavailable): _____

FORM COMPLETED BY:

School Official Printed Name: _____

Position/Title: _____

Signature: _____ Date: _____

School Name: _____

Telephone/Email: _____

When you have completed this form, please ensure the above requirements have been met, sign it, and return it to the applicant. Scholarship applications must be postmarked no later than March 30, 2018, to be eligible for scholarship consideration. Thank you for your support!